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**WES COMMUNITY**  
*An independent non-profit dedicated to  
 supporting outdoor education at  
 Whiskeytown Environmental School*

Meeting Notes  
 WES Community Board  
 Monday, June 22nd 2020, 6:00 to 7:30pm  
 Via Zoom Webconference

Present: Melinda Kashuba, Kathy Hill, Edward Meyer, Cassie Simons, Tammy Reynolds, Tyler Compton, Lori Martin, Nathan Fairchild

Not Present:

	Discussion	Action Items
Enjoy food/ Call to order/Make Introductions	Meeting was called to order at 6:04pm	
Approve Minutes/Agenda additions and changes	May 2020 Minutes Kathy motioned to pass the minutes with clarifications discussed regarding Tax Forms, Melinda seconded. Motion passed.	
SCOE Update	Contract with Domokur has been signed and is moving ahead and work will begin by Domokur on 6/29/20. Domokur has submitted a calendar outlining their plan for the process over the course of the next several months.  Radio piece went well and there was a positive debrief afterwards	
WRNA Report	Tyler Compton was in for Ellen Petrick.  Visitor Center will open for limited hours Thurs-Sun with a capacity of 4 visitors allowed inside at a time. Staffing the Visitor Center will be a bit of a challenge due to finding staff/volunteers who are able to work safely based on COVID guidelines, most current staff/volunteers fall into high risk categories. Hoping to get more facilities open as the summer goes on.  Working hard in the Park Interpretation dept to maintain visitor experience while adhering to virus guidelines. Working on some wildflower content presently.  A box of old, 70's and 80's, WES stuff, including pictures was, found during NPS	

**Board of Directors**

Kathy Hill    Melinda Kashuba, PhD  
 Edward Meyer    Cassandra Simons

**WES Liaisons -**

**SCOE Liaison** – Nathan Fairchild    **WNRA Liaison** – Ellen Petrick  
**Special Projects** - David Huscher

	<p>facility clean up and organization. Kathy will pick up the box this week and mine it for interesting and historical materials.</p>
Friends of Whiskeytown	<p>Tammy Reynolds reported. Last 2 meetings did not have a quorum. Getting ideas together regarding fundraising. Working on getting the website back up and running and updating info</p>
Treasurers Report	<p>Current Balance \$3,850.00</p> <p>No expenses recently except for the storage unit.</p> <p>Brief discussion of tracking "Donations In Kind" for future budget sheets. Kathy will work on a process for the future.</p>
<b>On-going Business</b>	
Special Use Permit for 50 <sup>th</sup> Birthday	<p>Melinda has not heard anything back yet from the NPS contact. Will send out a note to the NPS contact to ensure that they don't have any outstanding questions.</p> <p>Anna Schrenk gave Melinda some feedback regarding MOU and Work Plan and Melinda will make adjustments if needed.</p>
50 <sup>th</sup> Birthday Committee Meeting	<p>Meeting every other week on a regular basis and taking on new volunteers and getting them involved in tasks as they come on. Public involvement and public ownership is an emphasis of the 50<sup>th</sup> project. Getting ready for any style, size of event. If the event has to be cancelled, the WESForever website will act as a display for photos and stories compiled from the public. Kathy and Lori visited the campus last week to get an idea as to how to host an event in the time of COVID and get some plans together for how visitors may be able to be hosted at the campus.</p> <p>Campus will require site prep before an event is to take place there.</p> <p>Cassie and Kathy are going to start posting on WES Community FB about the Story project and getting the public involved and allowing the public to submit recorded stories. Will be going out after the meeting.</p>
Bylaws Update	<p>Getting paper signed will have to done by person</p>
Update on Mailing List and MailChimp	<p>Kathy is learning a lot in the process of creating an email campaign using Mailchimp with the help of Elizabeth. Work in progress with success coming slowly but surely.</p>
Storage Unit Update	<p>Permission to store in Gettysburg cabin from NPS. Kathy and Lori went to check out the cabin and will get a group of Volunteers together on Wednesday 6/24/20 to clean up the cabin and begin moving in supplies.</p> <p>Kathy made a motion to spend up to \$120 purchase more totes to protect supplies while stored in the cabin, Cassie seconded. Motion passed unanimously.</p>
Website Updates	<p>Updated minutes, it is up and ready to make tweaks if needed.</p>
Wesforever.org	<p>Short meeting planned for Monday 6/29/20.</p>

updates	<p>Excited to have the Domokur contract signed.</p> <p>Getting in touch with a local web design firm to discuss what it might cost to get a "Donate" button added to the website. Brief discussion of who donations would go to when made through the Wesforever site. Need to be transparent as possible in all dealings, will discuss further at next Wesforever meeting.</p>
<b>New Business</b>	
Shasta Regional Community Foundation	<p>Kathy spoke with Kerry Caranci, CEO of Shasta Regional Community Foundation</p> <p>WES Special Project Fund: Current Balance \$973.64 SCOE is the fund representative, they decide when and how much is distributed from the fund and for what purpose. There is no formal application process just need to request with a proposal. Similar to requesting grant money and then follow up report.</p> <p>Anyone, public, can contribute and it is set up to receive funds from a wide variety of accounts and to handle complex gifts.</p> <p>Capital Campaign would not benefit financially from having donations made to the Fund through SRCF as there is a 5% service fee per donation, but would potentially benefit by having all donations handled by a proven and organized process.</p> <p>Meeting regarding the discussion of an endowment possible, Kathy will follow up.</p> <p>Also discussion of meeting with banks to discuss what they could offer in setting up and administering a fund/endowment, Kathy will follow up.</p>
Redbud Recovery	Will brainstorm and send out ideas via email
Benevity	<p>Kathy got in contact with Benevity to get more information about who/what they are. Benevity is a software company that serves other companies by offering platforms through which their employees can donate/volunteer for charitable causes. We are registered with them. Remind donors about Benevity and our registration with them whenever we are seeking donations as donors employers may match. Kathy made a motion to allow for Benevity to access our account. Cassie seconded, Motion passed. Kathy will follow up.</p>
Meeting Adjourned	Adjourned at 7:36pm

Next meeting 6:00pm July 27th 2020 Site to be determined